

# REPAIR / REFURBISH REQUEST SHEET

Use this Equipment Repair / Refurbish sheet and you'll never have to call in for repair rates and methods again. Simple fill out the repair sheet and include it in your packing slip when sending your equipment in for repairs or for refurbishing. Ship your defective equipment to Startech Telecommunications and we will take care of the rest.

## WE REPAIR & REFURBISH ALL MAKES AND BRANDS INCLUDING:

AT&T•NORTEL NETWORKS•AVAYA•PANASONIC•TOSHIBA•MITEL•INTER-TEL•  
 VODAVI•COMDIAL•LUCENT•NEC•SAMSUNG•SOUTHWESTERN BELL•TELRAD•TIE  
 EXECUTONE•POET WALKER

**Standard Phones: \$45.00    Speaker Phones: \$50.00    Display  
 Phones: \$55.00**

(Non Display, Non Speaker Phone)

(Speaker Telephone Sets: Full Duplex, One Way)

(Display Phones)

**\*\* Repair prices do not include shipping \*\***

### Repair Request Sheet

#### Return Repaired / Refurbished Equipment To:

**Return Address:**  
 (Please Include Company Name, Street Address, City, State, and Zip Code)

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Contact Name: \_\_\_\_\_  
 Telephone # ( ) \_\_\_\_\_ Ext. \_\_\_\_\_  
 Fax # ( ) \_\_\_\_\_  
 Email: \_\_\_\_\_  
 P.O. Number: \_\_\_\_\_  
 Invoice #: \_\_\_\_\_

#### Ship Defective Equipment To:

**Startech Telecommunications**  
*For All Your Telephone System Needs*

206 N. Towne Ave  
 Pomona, CA 91767  
 800-564-8045  
**www.Startechtel.com**

Wholesale Distributor – Installer – Technical Repairs

#### PAYMENT METHOD

Please Indicate Method Of Payment:

Credit Card     Check (Place Check Inside of Box)

Credit Card Number: \_\_\_\_\_  
 Exp. Date: \_\_\_\_\_  
 Name On CC: \_\_\_\_\_  
 Billing Address: \_\_\_\_\_  
 \_\_\_\_\_  
 CVV Code: \_\_\_\_\_  
 Check Number: \_\_\_\_\_

QTY:	PART NUMBER:	DESCRIPTION OF PROBLEM:

\*\*\*\*\*PLEASE DO NOT WRITE BELOW THIS LINE --- FOR STARTECH USE ONLY\*\*\*\*\*

Date & Product Condition As Received: \_\_\_\_\_  
 Date Work Completed: \_\_\_\_\_ Date Shipped: \_\_\_\_\_  
 Work Performed: \_\_\_\_\_  
 Work Order Number: \_\_\_\_\_